

EDA Board Meeting

Main Conference Room – City Center
Friday, January 23rd, 7 AM

AGENDA

1. Call to Order
2. Board Member Terms
3. Review minutes of November 21st EDA Board Meeting
4. Review minutes of December and January Finance Team Meetings
5. Review minutes of November and January Industrial Park Team Meetings
6. Review Financial Statements
7. Director's Report
8. Liquor Store Project update
9. 2003 Annual Report
10. 2003 Loan update
11. Hutchinson Downtown Association update
12. Industrial Park Team Update
 - a. Next meeting – Tuesday, January 27th at 8:00 a.m.
13. Chamber Update
14. Communications
15. Other Business
16. Set next meeting
17. Adjourn

EDA Board Meeting

Main Conference Room – City Center
Friday, February 27th, 7 AM

AGENDA

1. Call to Order
2. Review minutes of January 23rd EDA Board Meeting
3. Review minutes of February Finance Team Meeting
4. Review minutes of February Industrial Park Team Meeting
5. Review Financial Statements
6. Director's Report
7. Review Commercial Loan Application
 - a. Dostal Electronics
8. Liquor Store Presentation
9. 3M Expansion
 - a. Recommendation to City Council
10. Industrial Park Team Update
11. Chamber Update
12. Other Business
13. Set next meeting
14. Adjourn

EDA Board Meeting

Main Conference Room – City Center
Friday, March 26th, 7 AM

AGENDA

1. Call to Order
2. Review minutes of February 27th EDA Board Meeting
3. Review minutes of March Finance Team Meeting
4. Review minutes of March Industrial Park Team Meeting
5. Review Financial Statements
6. Director's Report
7. Appointments to Finance Team and Industrial Park Team
8. 3M Expansion
9. Downtown Projects
10. Industrial Park Team Update
11. Chamber Update
12. Other Business
13. Set next meeting
14. Adjourn

EDA Board Meeting

Main Conference Room – City Center
Friday, April 23rd, 7 AM

AGENDA

1. Call to Order
2. Review minutes of March 26th EDA Board Meeting
3. Review minutes of April 21st Finance Team Meeting
4. Review February and March Financial Statements
5. Director's Report
6. Staffing issues
7. Hutch Hotel Loan Application
8. Grant program discussion
9. Loan program update
10. Downtown Update
11. Industrial Park Team Update
12. Chamber Update
13. Other Business
14. Set next meeting
15. Adjourn

EDA Board Meeting

Main Conference Room – City Center
Friday, May 28th, 7:00 am

AGENDA

1. Call to Order
2. Welcome back Miles
3. Review minutes of April 23rd EDA Board Meeting
4. Review minutes of May 19th Finance Team Meeting
5. Review minutes of May 25th Industrial Park Team Meeting
6. Review April Financial Statements
7. Director's Report
8. Cost estimate for Downtown lighting project
9. Review Sign and Awning grant application
10. Grant program guidelines - Subcommittee
11. Hutch Hotel update
12. Downtown project update
13. Industrial Park Team Update
14. Chamber Update
15. Other Business
16. Set next meeting
17. Adjourn

EDA Board Meeting

Main Conference Room – City Center
Friday, June 25th, 2004 **7:00 AM**

AGENDA

- I. Call to Order
- II. Staff Update and Introductions
- III. Approve Agenda
- IV. Review minutes of May 28th EDA Board Meetings
- V. Review minutes of June 16th Finance Team Meetings
- VI. Review minutes of June 22nd Industrial Park Team Meetings
- VII. Review May Financial Statements
 - Allied Mechanical Systems Loan
- VIII. Director's Report
- IX. Grant & Loan Applications
 - Julie Wacker Hanjani Law Offices
- X. Industrial Park Team Update
 - Spec Building Project
- XI. Chamber Update
- XII. Other Business
- XIII. Set Next Meeting
- XIV. Adjourn

EDA Board Meeting

Main Conference Room – City Center
Friday July 23rd, 2004 7:00 AM

AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review minutes of July 21st Finance Team Meeting
- IV. Review minutes of June 25th EDA Board Meeting

Note: No minutes to review for Industrial Park Team – meeting to be held Tuesday July 27th
- V. Review June Financial Statements
 - Allied Mechanical Systems Loan
- VI. Grant & Loan Applications
 - Cheryl Labat – The Glass Apple
(Storefront Matching Grant \$3,900)
- VII. Director's Report
- VIII. Industrial Park Update
 - Wetherell Property
 - Stritesky Property
 - Creekside
 - Spec Building Project
- IX. Chamber Update
- X. Other Business
- XI. Set Next Meeting
- XII. Adjourn

EDA Board Meeting

Main Conference Room – City Center
7 AM Friday August 27th 2004

Updated: 19 August 2004

AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review & Approve Meeting Minutes
 - A. July 23rd EDA Board Meeting
 - B. August 24th Industrial Park Team Meeting
 - C. August 26th Finance Team Meeting
- IV. Review July Financial Statements
- V. Director's Report
- VI. Business Recruitment Update
 - A. QuestStar Medical, Inc.
 - B. InterRAD Medical, Inc.
 - C. Wadia Moses Engineering Company
 - D. Financial Crimes Technology Services
 - E. Gray Technologies
- VII. Grant & Loan Applications

<u>Sign & Awning Grant</u>		
Kamrath Chiropractic – Keith Kamrath	\$2,000	
<u>Storefront Revitalization Matching Grant</u>		
Family Rexall Drug – Brad Lauenberg	\$4,905	
<u>Downtown Loan Program</u>		
Robert Michael Salon – Bob McCarthy	\$65,000	15 yrs. @ 4.5%
- VIII. Industrial Park Update
 - A. Stritesky Property
 - B. Spec Building Project
- IX. Update of Economic Development Loan Program Guidelines
 - A. Report by Subcommittee
 - B. Discuss and take action on changes recommended by Finance Team
- X. Land Write Down Program
 - A. History & Use thus far
 - B. Request by Dick McClure

- XI. Proposed Sale of Land Write-Down property from American Energy Systems to John Detell to square off lot (185 Arch Street)
- XII. Chamber Update
- XIII. Other Business
- XIV. Set Next Meeting (September 24th)
- XV. Adjourn

Director's Report

BRE Visits

- Marshall Concrete Products
- Hands, Inc.
- New Dimension Plating
- Haugen Furniture Company

Project Updates

- 1) State Theater
- 2) Hutchinson Hotel
- 3) Rix Corner Redevelopment Project
- 4) Downtown Liquor Store
- 5) Cenex Consolidation
- 6) Downtown Streetscape Project

EDA Board Meeting

Main Conference Room – City Center
7 AM Friday September 24th 2004

Updated: 17 September 2004

AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review & Approve Meeting Minutes
 - A. August 27th EDA Board Meeting
 - B. August 24th Industrial Park Team Meeting
 - C. September 15th Finance Team Meeting
- IV. Review August Financial Statements
- V. Director's Report
 - A. BR&E Visits
 - B. Project Updates
 1. Liquor Hutch
 2. Rix Corner Redevelopment
 3. State Theater
 4. Hutchinson Hotel
 5. Downtown Streetscape Project
 6. Industrial Park (Stritesky Property)
 7. Spec Building Project (Draft Business Plan)
 8. New Business Recruitment
- VI. Grant & Loan Applications
 - Sign & Awning Grant**
Mariachi Fiesta – Raul Oaxaca **\$2,000**
- VII. Presentation on Big Lake Incentive Program / TIF
- VIII. Update of Economic Development Loan Program Guidelines
 - A. Discussion
 - B. Adopt changes, if any
- IX. Other Business
 - A. Report: Expanding & Re-capitalizing the Revolving Loan Fund
 - B. Report: Cost-Benefit Analysis of Land Write-Down Program
- X. Chamber Update
- XI. Other Business
- XII. Set Next Meeting (October 22nd)
- XIII. Adjourn

EDA Board Meeting

Main Conference Room – City Center
7 AM Friday October 29th, 2004

Updated: 26 October 2004

AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review & Approve Meeting Minutes
 - A. September 24th EDA Board Meeting
 - B. August 24th Industrial Park Team Meeting (no September meeting)
 - C. September 15th Finance Team Meeting
- IV. Review Financial Statements – Ken Merrill
- V. Update on Allied Mechanical Loan
- VI. Director's Report
 - A. BR&E Visits
 - B. JOBZ Incentive
 - C. Project Updates
- VII. EDA Board vacancy
- VIII. Grant & Loan Applications

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|---|
| <ul style="list-style-type: none">1. Liquor Hutch2. Rix Corner Redevelopment3. State Theater4. Hutchinson Hotel5. Downtown Streetscape Project6. Industrial Park (Stritesky Property)7. Spec Building Project (Draft Business Plan)8. New Business Recruitment |
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Sign & Awning Grant

Downtown Clothing Company – Deb Hedtke **\$2,000**
(in Hennen's Building)

Downtown Loan Program

Hennen's Building – Mark Schierman **\$130,000**

- IX. State Theater Loan
- X. Authorization to Obtain Appraisal of Cenex Properties
- XI. Update of Economic Development Loan Program Guidelines
 - A. Discussion
 - B. Adopt changes, if any
- XII. Consider adoption of Industrial Park Declarations
- XIII. Downtown Loan Rule
- XIV. Other Business
 - A. Report: Expanding & Re-capitalizing the Revolving Loan Fund
 - B. Report: Cost-Benefit Analysis of Land Write-Down Program
 - C. Report: Glenco's Industrial Park Program
- XV. Chamber Update
- XVI. Other Business
- XVII. Set Next Meeting (November 19th)
- XVIII. Adjourn

EDA Board Meeting

Main Conference Room – City Center
7 AM Friday December 3rd 2004

Updated: 24 November 2004

AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review & Approve Meeting Minutes
 - A. October 29th EDA Board meeting
 - B. October 20th Finance Team meeting
 - C. October 19th Industrial Park Team meeting

IV. Review Financial Statements

V. Director's Report

A. Project updates



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| <ul style="list-style-type: none">1. Liquor Hutch2. Rix Corner Redevelopment3. State Theater4. Hutchinson Hotel5. Downtown Streetscape Project6. Spec Building Project7. Cenex consolidation project8. New Business Recruitment |
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VI. EDA Board & Team Vacancies

VII. Resolution of Support for Downtown Streetscape Project

VIII. Grant & Loan Applications

Storefront Revitalization Matching Grant

Bill Corby – Corby's Portrait Studio

IX. Consider adoption of Industrial Park Declarations

X. Downtown Loan Rule Adjustments

XI. Work Plan & Goals for 2005

XII. Chamber Update

XIII. Other Business

XIV. Set Next Meeting (December ?)

XV. Adjourn

