

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday January 26<sup>th</sup> 2007

Updated: 17 January 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Board action to ratify December 29<sup>th</sup> Board-Member actions.
- IV. Board Organization
  - A. Elect New Officers
  - B. Appoint New Member (Don Walser vacancy)
- V. Review & Approve Meeting Minutes
  - A. December 29<sup>th</sup> EDA Board meeting
  - B. December 20<sup>th</sup> Finance Team Meeting
- VI. Review December Financial Statements – Ken Merrill
  - A. Board of Director Pay
- VII. Director's Report
  - A. Cornerstone Commons
  - B. Pet Hospital Building
  - C. Warrior Manufacturing / MIF Grant
  - D. Cenex Redevelopment Project
- VIII. Discussion of 2007 Goals & Objectives
- IX. 2006 Annual Report
  - A. Presentation of Report
  - B. Set meeting with City Council (February)
- X. Farmer's Market Pavilion
- XI. Amendment to Rules – Storefront Revitalization Matching Grant Program
- XII. Grant & Loan Applications
  - Sign & Awning Grants**  
Dunn Brothers Coffee – Paul & Greg Soukup, et al. \$2,000
  - Storefront Revitalization Matching Grant**
- XIII. Other Business
- XIV. Chamber Update
- XV. Set Next Meeting – February 23<sup>rd</sup>
- XVI. Adjourn

### **BR & E Visits**

- ✓ American Energy Systems
- ✓

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday February 23<sup>rd</sup> 2007

Updated: 8 February 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review & Approve Meeting Minutes
  - A. January 26<sup>th</sup> EDA Board meeting
  - B. February 7<sup>th</sup> joint meeting with City Council
  - C. January 17<sup>th</sup> Finance Team Meeting
- IV. Review December Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cornerstone Commons
  - B. Pet Hospital Building
  - C. Warrior Manufacturing / MIF Grant
  - D. Cenex Redevelopment Project
- VI. Farmer's Market Pavilion
- VII. Grant & Loan Applications
  - Sign & Awning Grant**  
Hutch Sport Shop Building – George Quast \$2,000
  - Curves – Dawn Berry \$2,000
  - Storefront Revitalization Matching Grant**  
Lighthouse Bookstore – Tammy Lauer \$5,000
- VIII. Other Business
- IX. Chamber Update
- X. Set Next Meeting – March 23<sup>rd</sup>
- XI. Adjourn

### **BR & E Visits**

- ✓ Econo Foods
- ✓ Impressions
- ✓ Target
- ✓ Wal-Mart

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday April 6<sup>th</sup> 2007 (March Meeting)

Updated: 2 April 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review & Approve Meeting Minutes
  - A. February 23<sup>rd</sup> EDA Board meeting
  - B. February 7<sup>th</sup> joint meeting with City Council
- IV. Review February Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cornerstone Commons
  - B. Cenex Redevelopment Project
  - C. Warrior Manufacturing
  - D. Farmer's Market Pavilion
- VI. Business Recruitment – "Customer Elation" (Call Center)
  - A. Company Overview
  - B. Proposed Incentive Package
  - C. Building
- VII. Business Expansion – "Nordic Components"
  - A. Concept Plan
  - B. RFP for Spec Building?
- VIII. State Theatre TIF District
- IX. Establish CENEX Redevelopment TIF District?
- X. RFP for Industrial Park Design (Stritesky Property)
- XI. Revision of Downtown Loan Program Rules
- XII. Proposed development of property adjoining EDA-owned land
- XIII. Consideration of proposal to purchase lot just north of Allied Mechanical
- XIV. Grant & Loan Applications
  - Sign & Awning Grant Program**  
Herbal Pumpkin Patch – Bev Brown **\$2,000**
- XV. Other Business
  - A. Resolution recommending Hwy 7 Corridor Study
- XVI. Chamber Update
- XVII. Set Next Meeting – April 27<sup>th</sup>
- XVIII. Adjourn

### **BR & E Visits**

✓ Goebel Fixture Co.

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday May 25<sup>th</sup> 2007

Updated: 24 May 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. April 18<sup>th</sup> Finance Team Minutes
  - B. April 27<sup>th</sup> EDA Board Minutes
- IV. Review April Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Redevelopment Project
  - B. Cornerstone Commons
  - C. Warrior Manufacturing
  - D. Customer Elation
  - E. Nordic Components / Spec Building
  - F. Industrial Park Design
- VI. MIF Grant Status
- VII. Farmer's Market Pavilion – Authorization for plan completion & bids
- VIII. Customer Elation – Authorization for Architect
- IX. Braun Intertec – Authorization for soil borings (industrial park / spec building / EDA lot)
- X. Grant & Loan Applications
  - Sign & Awning Grant Program**  
None
  - Storefront Revitalization Matching Grant Program**  
246 Main Building – Robert and Richard Hantge **\$3,298.97**  
Main Street Salon – Doug Dobratz **\$5,000.00**
- XI. Other Business
- XII. Chamber Update
- XIII. Set Next Meeting – June 22<sup>nd</sup>
- XIV. Adjourn

<b><u>BR &amp; E Visits</u></b> ✓ TBD
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# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday June 29<sup>th</sup> 2007

Updated: 25 June 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. May 16<sup>th</sup> Finance Team Minutes
  - B. May 25<sup>th</sup> EDA Board Minutes
  - C. June 13<sup>th</sup> EDA Special Meeting
- IV. Review May Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Redevelopment Project
  - B. Cornerstone Commons
  - C. Warrior Manufacturing
  - D. Customer Elation
  - E. Nordic Components / Spec Building
  - F. Industrial Park Design
- VI. Request for Letter of Support – Jim Fayhe  
(to add Charter Schools as a conditional use in the industrial park)
- VII. Parameters of Cenex Deal
- VIII. Report on Project Financing (2007 projects)
- IX. Farmer's Market Pavilion
- X. Grant & Loan Applications
  - Sign & Awning Grant Program**

American Pastime BBQ	<b>\$2,000</b>
Salon Montage – Charlene Schlueter	<b>\$1,600</b>
  - Storefront Revitalization Matching Grant**

Hagar Jewelry – Mark Cormier	<b>\$2,100</b>
Dry Cleaner Building – Skip Quade	<b>\$5,000</b>
- XI. Other Business
- XII. Chamber Update
- XIII. Set Next Meeting – July 27<sup>th</sup>
- XIV. Adjourn

### **BR & E Visits**

✓ TBD

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday July 27<sup>th</sup> 2007

Updated: 23 July 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. Minutes of May 16th Finance Team Meeting and the notes from the June 20th meeting.
  - B. June 29<sup>th</sup> EDA Board Minutes
- IV. Review June Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Redevelopment Project
  - B. Cornerstone Commons
    - Loan Payoff?
    - American Pastime
  - C. Warrior Manufacturing
  - D. Spec Building / Nordic Components
  - E. Customer Elation
  - F. Industrial Park Design
- VI. Structure of Customer Elation Deal
- VII. EDA Spec Building / Nordic Components
- VIII. Funding Request – Southwest Initiative Foundation
- IX. Grant & Loan Applications
  - Downtown Revolving Loan Fund** **\$35,000**
  - 10 Main Street South – McKraut Holdings (Gus Wurdell)
- X. Other Business
  - A. Miles out 17-30 August
- XI. Chamber Update
- XII. Set Next Meeting – August 31<sup>st</sup>?
- XIII. Adjourn

### BR & E Visits

✓ TBD

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday September 7<sup>th</sup>, 2007

Updated: 31 August 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. July 18<sup>th</sup> Finance Team
  - B. July 27<sup>th</sup> Board of Directors
- IV. Review July Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cornerstone Commons
  - B. Warrior Manufacturing
  - C. Industrial Park Design
- VI. Cenex Redevelopment Project
- VII. Customer Elation Project Update
  - A. Lease Update
  - B. Project Financing
- VIII. Nordic Components / Spec Building
- IX. 2008 Levy Request: \$146,000
  - City Tax Capacity grew 4.27%
  - Keeping EDA Levy at 1.525% = \$146,000
- X. Funding Request – Southwest Initiative Foundation **[tabled from July]**
- XI. Grant & Loan Applications
  - Sign & Awning Grant Program**
  - Hot Paks** \$600  
140 Main Street North
  - Dog Training Center** \$1,400  
126 Main Street South – Sherry Eddy
- XII. Other Business
  - A. Miles out 17-30 August
- XIII. Chamber Update
- XIV. Set Next Meeting – September 28<sup>th</sup>
- XV. Adjourn

### **BR & E Visits**

✓ Coming Soon!

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday September 28<sup>th</sup>, 2007

Updated: 26 September 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. August 14<sup>th</sup> Finance Team
  - B. September 7<sup>th</sup> Board of Directors
  - C. September 11<sup>th</sup> Special Meeting – EDA Board
- IV. Review August Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Warrior Manufacturing
  - C. Industrial Park Design
  - D. EDA Levy
- VI. EDA 2008 Budget
- VII. Customer Elation Project
- VIII. Business Recruitment Update
- IX. Grant & Loan Applications

### BR & E Visits

- ✓ Ashwill Industries
- ✓ G.R. Daniels Trucking

### Sign & Awning Grant Program

<b>George Quast</b> 137 Main Street South	<b>\$2,000</b>
<b>Hutch Sport Shop – Mark Mittelsteadt</b> 137 Main Street South	<b>\$1,360.94</b>
<b>The Shoe Inn – George Moehring</b> 137 Main Street South	<b>\$1,360.94</b>
<b>Lighthouse Counseling – Larry Bengtson</b> 101 Main Street South	<b>\$1,290.00</b>

- X. Other Business
- XI. Chamber Update
- XII. Set Next Meeting – October 26<sup>th</sup>
- XIII. Adjourn

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday November 2<sup>nd</sup>, 2007

Updated: 26 October 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. September 28<sup>th</sup> Board of Directors
  - B. September 19<sup>th</sup> Finance Team
- IV. Review September Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation
  - C. Warrior Manufacturing
  - D. Business Recruitment
  - E. EDA Website
- VI. Wetherell Buildings – Demolish?
- VII. Industrial Park Design
- VIII. Pending Board Member Vacancies (3?)
- IX. Recognition Event
- X. Grant & Loan Applications

<b><u>BR &amp; E Visits</u></b>
✓ SHOPKO

### **Sign & Awning Grant Program**

<b>Sherry Eddy</b> , Dog Training Center, 126 Main St. South	\$600.00
<b>Jo Piehl</b> , McLeod Alliance for Victims of Domestic Violence	\$1,010.00
<b>Jim Corson</b> , Corson's Store	\$2,000.00

- XI. Other Business
- XII. Chamber Update
- XIII. Set Next Meeting – November 30<sup>th</sup>
- XIV. Adjourn

# EDA Board Meeting

**Main Conference Room – City Center  
7 AM Friday      November 30<sup>th</sup>, 2007**

Updated: 26 November 2007

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. November 2<sup>nd</sup> Board of Directors
  - B. October 17<sup>th</sup> Finance Team
- IV. Review October Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. Warrior Mfg.
  - D. Business Recruitment
  - E. Intern
- VI. Industrial Park Design
- VII. Pending Board Member Vacancy
- VIII. County EDA
- IX. Recognition Event
- X. Loan Subordination Request – Wells Fargo Bank
- XI. SBDC – Bill Corby
- XII. Grant & Loan Applications

**BR & E Visits**

✓ G R Kreations

**Sign & Awning Grant Program**

<b>White Properties</b>	<b>\$2,000</b>
Julie White, 23 Main Street North	
<b>Purse-a-nalities (Lillian's)</b>	<b>\$2,000</b>
Angela Mattson, 34 Main Street North	
<b>Kock's Jewelry</b>	<b>\$2,000</b>
Alan Kock, 10 Main Street South	
<b>Gus Wurdell</b>	<b>\$1,796</b>
10 Main Street South	

**Storefront Revitalization Matching Grant**

<b>Brett Oman, 141 Main Street South</b>	<b>\$5,000</b>
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- XIII. Other Business
- XIV. Chamber Update
- XV. Set Next Meeting – January 4<sup>th</sup>?
- XVI. Adjourn