

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday January 4<sup>th</sup>, 2008 (Dec. meeting)

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Updated: January 3, 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. November 30<sup>th</sup> Board of Directors
  - B. November 19<sup>th</sup> Finance Team
  - C. December 27<sup>th</sup> Special Meeting
- IV. Review November Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. Warrior Mfg.
  - D. Cornerstone Commons
  - E. Business Recruitment
  - F. Industrial Park Grant App.
  - G. County EDA
- VI. State Theatre
- VII. Agricultural Lease
- VIII. Pending Board Member Vacancy
- IX. Recognition Event
- X. Grant & Loan Applications

**Sign & Awning Grant Program**

**None**

**Storefront Revitalization Matching Grant**

**None**

- XI. Other Business
- XII. Chamber Update
- XIII. Set Next Meeting – January 25<sup>th</sup> ?
- XIV. Adjourn

<p><b><u>BR &amp; E Visits</u></b></p> <p>✓ JN Machining</p> <p>✓ Warrior Manufacturing</p> <p>✓ New Dimension Plating</p>
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# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday January 25<sup>th</sup>, 2008

Updated: 24 January 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. January 4<sup>th</sup> Board of Directors
  - B. December 19<sup>th</sup> Finance Team
- IV. Review December Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. Warrior Mfg.
  - D. Cornerstone Commons
  - E. Business Recruitment
    - RKadia / Haugen Furniture
  - F. County EDA
- VI. Election of 2008 Officers
  - A. President
  - B. Vice-President
  - C. Treasurer
  - D. Assistant Treasurer (may be staff)
  - E. Secretary (may be staff)
- VII. Nominate new EDA Board Member
- VIII. Business Incubator??
- IX. Hutch Iron & Metal
- X. Recognition Event Budget
- XI. Grant & Loan Applications

### BR & E Visits

- ✓ JN Machining
- ✓ Warrior Manufacturing
- ✓ Hutch Iron & Metal
- ✓ Ashwill Industries

### Sign & Awning Grant Program

Home Sweet Home Quilt Design – Amy Albrecht	\$600.00
Lang's Meat Market – Randy Lang *Contingent to Finance Team approval	\$1980.34
Pearson School of Music – Catherine Pearson *Contingent to Finance Team approval	\$2,000.00

- XII. Other Business
- XIII. Chamber Update
- XIV. Set Next Meeting – February 22<sup>nd</sup> ?
- XV. Adjourn

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday February 22<sup>nd</sup>, 2008

Updated: 19 February 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. January 25<sup>th</sup> Board of Directors
  - B. January 16<sup>th</sup> Finance Team
- IV. Review January Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. Recognition Event
  - D. Cornerstone Commons
  - E. Business Recruitment
    - RKadia / Haugen Furniture
  - F. County EDA
- VI. Company "X"
- VII. Energy Park Drive????
- VIII. Business Incubator
- IX. Hutch Iron & Metal
- X. Look at lots around Hutch Iron & Metal / Teletsky Property, etc. (LOGIS)
- XI. 2007 Annual Report
- XII. Grant & Loan Applications
  - Sign & Awning Grant Program**

Wendling Insurance Services, INC – Jim Wendling 40 Main Street North	<b>\$2,000.00</b>
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- XIII. Other Business
- XIV. Chamber Update
- XV. Set Next Meeting – March 28<sup>th</sup>
- XVI. Adjourn

### **BR & E Visits**

✓ Hilliard

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday April 4<sup>th</sup>, 2008

Updated: 31 March 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. February 22<sup>nd</sup> Board of Directors
  - B. February 20<sup>th</sup> Finance Team
- IV. Review January & February Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. Business Incubator
  - D. Business Recruitment
    - RKadia / Haugen Furniture
    - Recon Robotics
    - Company "X"
  - E. County EDA
- VI. Proposed Revisions to Sign & Awning Grant Rules
- VII. Proposed Company "X" Assistance
- VIII. 2007 Annual Report
- IX. Grant & Loan Applications

### Sign & Awning Grant Program

Hope Center – Laurie Gelschus  
218 Main Street S

**\$1,000**

- X. Other Business
- XI. Chamber Update
- XII. Set Next Meeting – April 25<sup>th</sup>
- XIII. Adjourn

### BR & E Visits

None this month.

# EDA Board of Directors Meeting

Main Conference Room – City Center  
7:00 A.M. Friday, April 25<sup>th</sup>, 2008

Updated: April 24, 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. April 4<sup>th</sup> Board of Directors (March meeting)
  - B. March 26<sup>th</sup> Finance Team
- IV. Review of March Financial Statements – Ken Merrill
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. Warrior Mfg.
  - D. Business Incubator
  - E. County EDA
- VI. Moventas Debrief
- VII. Development of "Energy Park"
  - A. Preliminary Plat & Preliminary Engineering
  - B. 2009 Project?
  - C. Hutch Iron & Metal
- VIII. Recognition Event – May 28<sup>th</sup> (Wednesday)
- IX. Grant & Loan Applications

### BR & E Visits

#### Sign & Awning Grant Program

Independent Order of Odd Fellows – Dave Sebesta \$2,000  
148 Main St. S

#### Storefront Revitalization Matching Grant Program

Henke Insurance & McGraw Accounting – Brent Oman \$5,000  
25 Washington Ave (New windows & doors)

Pipe Dreams – Pamela Potter \$2,350  
8 Main St. N (Fix brickwork on front of building)

#### Downtown Commercial Loan Program

New Downtown Restaurant – Jeff Haag \$130,000  
12 & 14 South Main Street

- X. Other Business
- XI. Chamber Update
- XII. Set Next Meeting – May 23<sup>rd</sup>
- XIII. Adjourn

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday May 23<sup>rd</sup>, 2008

Updated: 15 May 2008

## AGENDA

- I. Call to Order
  - II. Approve Agenda
  - III. Review Meeting Minutes
    - A. April 25<sup>th</sup> Board of Directors
    - B. April 16<sup>th</sup> Finance Team
  - IV. Review April Financial Statements – Ken Merrill
  - V. Director's Report
    - A. Cenex Project
    - B. Customer Elation Call Center
    - C. Warrior Mfg.
    - D. Business Incubator
    - E. County EDA
    - F. Recognition Event
  - VI. Development of "Energy Park"
    - A. Preliminary Plat & Preliminary Engineering
    - B. 2009 Project?
    - C. Hutch Iron & Metal
  - VII. Community Venture Network (CVN) Membership
  - VIII. Grant & Loan Applications
- NONE**
- IX. Other Business
  - X. Chamber Update
  - XI. Set Next Meeting – June 27<sup>th</sup>
  - XII. Adjourn

**BR & E Visits**

Warrior Mfg.

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday June 27<sup>th</sup>, 2008

Updated: 19 June 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. May 23<sup>rd</sup> Board of Directors
  - B. May 21<sup>st</sup> Finance Team
- IV. Review May Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. County EDA
  - D. Customer Elation MIF
  - E. Recognition Event
- VI. Business Incubator
  - A. Project Status
  - B. Relocate EDA Office?
- VII. Development of "Energy Park"
  - A. Status of Energy Park
  - B. Project Funding Options
  - C. Next Steps
- VIII. Jorgensen Hotel Loan (Jeff Haag)
- IX. Grant & Loan Applications
- NONE**
- X. Other Business
- XI. Chamber Update
- XII. Set Next Meeting – July 25<sup>th</sup>
- XIII. Adjourn

<b><u>BR &amp; E Visits</u></b>
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TBD
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# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday July 25<sup>th</sup>, 2008

Updated: 18 July 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. June 27<sup>th</sup> Board of Directors
  - B. June 18<sup>th</sup> Finance Team
- IV. Review June Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. County EDA
  - D. Business Incubator
  - E. Energy Park
  - F. Company "X" Update
- VI. Downtown Gateway
- VII. Jorgensen Hotel Loan
- VIII. Customer Elation Loan
- IX. Grant & Loan Applications

<b><u>BR &amp; E Visits</u></b>
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TBD
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### **Sign & Awning Grant**

**Zellas Resterant, Blake Barnard**  
14 Main Street S.

**\$2,000**

**Urban Hair Studio, Julie Elder**  
18 Main Street S.

**\$1,920**

- X. Other Business
- XI. Chamber Update
- XII. Set Next Meeting – August 22<sup>nd</sup>
- XIII. Adjourn

# **SPECIAL EDA Board Meeting**

**Main Conference Room – City Center  
12 PM Wednesday      August 6, 2008**

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**Updated:** 5 August 2008

## **AGENDA**

- I.      Call to Order
- II.     Approve Agenda
- III.    Industrial Park
- IV.    Hutch Iron & Metal Berm
- V.     Other Business
- VI.    Adjourn

# EDA Board Meeting

Main Conference Room – City Center  
7 AM Friday August 22<sup>nd</sup> 2008

Updated: 19 August 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. July 25<sup>th</sup> Board of Directors
  - B. August 6<sup>th</sup> Special Board Meeting
  - C. July 16<sup>th</sup> Finance Team
- IV. Review July Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. County EDA
  - D. Business Incubator
  - E. Energy Park
  - F. Company "X" Update
  - G. Web-site Update
- VI. Downtown Gateway Funding
- VII. Industrial Park – Funding Options (Discussion)
- VIII. Grant & Loan Applications

### Sign & Awning Grant

**Oral-Facial Surgery, PA** – Karen Bachman  
16 Washington Ave. W. Suite 104

**\$1,321.50**

- IX. Other Business
- X. Chamber Update
- XI. Set Next Meeting – September 26<sup>th</sup>
- XII. Adjourn

### BR & E Visits

RD Machine

# EDA Board Meeting

Main Conference Room – City Center  
12 PM Wednesday October 1<sup>st</sup> 2008

(September Meeting)

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Updated: 1 October 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. August 26<sup>th</sup> Board of Directors
  - B. September 17<sup>th</sup> Board of Directors (Special Meeting)
  - C. August 20<sup>th</sup> Finance Team
- IV. Review August Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. County EDA
  - D. Business Incubator
  - E. Company "X" Update
- VI. Industrial Park Acquisition / Planning
- VII. Grant & Loan Applications
- NONE**
- VIII. Other Business
- IX. Chamber Update
- X. Set Next Meeting – October 29<sup>th</sup>
- XI. Adjourn

<b><u>BR &amp; E Visits</u></b>
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# EDA Board Meeting

Main Conference Room – City Center  
12 PM Wednesday October 29<sup>th</sup> 2008

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Updated: 23 October 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. October 1<sup>st</sup> Board of Directors (September Meeting)
  - B. September 17<sup>th</sup> Finance Team
- IV. Review September Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. County EDA
  - D. Business Incubator
  - E. Downtown Gateway
  - F. Stritesky Property Rent Paid
  - G. Downtown Idea Exchange
- VI. Industrial Park Acquisition / Planning
- VII. EDA 2009 Levy & Budget
- VIII. Consideration of 2009 Projects
- IX. Grant & Loan Applications
- NONE**
- X. Other Business
- XI. Chamber Update
- XII. Set Next Meeting – November 26<sup>th</sup>
- XIII. Adjourn

<p><b><u>BR &amp; E Visits</u></b></p> <ul style="list-style-type: none"><li>▪ Nordic Components</li><li>▪ RHC Plating</li><li>▪ Ohly</li></ul>
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# EDA Board Meeting

Main Conference Room – City Center  
12 PM Wednesday December 3<sup>rd</sup> 2008

(November Meeting)

Updated: 3 December 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. October 29<sup>th</sup> Board of Directors
  - B. October 22<sup>nd</sup> Finance Team
- IV. Review October Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. Customer Elation Call Center
  - C. County EDA
  - D. Business Incubator
  - E. Industrial Park Acquisition
- VI. Recommendation for reappointment of Tim Ulrich to EDA Board
- VII. Update of Business Subsidy Policy
- VIII. Consideration of Equipment Loan Program
- IX. Ashwill Industries Loan
- X. Consideration of 2009 Projects
- XI. Grant & Loan Applications

### BR & E Visits

- HTI
- Phoenix Solutions
- Target

**Wild Prairie Coin** – Glen Kashuba  
122 Main St. N

**\$1,537.67**

**Hairy Edge** – Elizabeth Painschab  
6 Main St. N

**\$1,986.23**

- XII. Other Business
- XIII. Chamber Update
- XIV. Set Next Meeting – January 7<sup>th</sup> (December Meeting)
- XV. Adjourn

# EDA Board Meeting

Main Conference Room – City Center  
12 PM Wednesday January 7<sup>th</sup> 2009

(December Meeting)

Updated: 30 December 2008

## AGENDA

- I. Call to Order
- II. Approve Agenda
- III. Review Meeting Minutes
  - A. December 3<sup>rd</sup> Board of Directors (November Meeting)
  - B. November 19<sup>th</sup> Finance Team
- IV. Review November Financial Statements – EDA Director
- V. Director's Report
  - A. Cenex Project
  - B. BR & E Visits
  - C. Retail Trade Analysis Update – Feb. 9<sup>th</sup>
  - D. County EDA
  - E. Internship Grant
  - F. Industrial Park Grant
- VI. EDA Website Update
- VII. Industrial Park Development
- VIII. Grant & Loan Applications
  - Ashwill Industries – Tony Ashwill** **\$30,000**  
945 5<sup>th</sup> Avenue SE
- IX. Other Business
- X. Chamber Update
- XI. Set Next Meeting – January 28<sup>th</sup>
- XII. Adjourn

<b><u>BR &amp; E Visits</u></b>
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| <ul style="list-style-type: none"><li>▪ Goebel Fixture Company</li></ul> |
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